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# GSTN Outreach & Capability Building Initiatives

*A Monthly Newsletter on OCB Initiatives of GSTN*

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## GST Outreach and Capability Building Initiatives by GSTN

### FROM THE DESK OF SVP-OCB

*New functionalities like refund module in back office will be made available on GST Portal soon. With this the entire process of refund will be automated. We will be focusing on training of Tax Officials of Model II States/ UTs on Refund functionalities in coming month.*

*Further, Annual Return for normal tax payer (Form GSTR 9) & for composition taxpayers (Form GSTR 9A) will also be made available to taxpayers soon. Webinars will be done on this topic by training team for dissemination of information to stakeholders. Training for Tax Officials of Model II States/ UTs will also be organized at GSTN office next month. Recorded webinars conducted by GSTN officials can be seen on GSTN YouTube channel.*

*Rajeev Agarwal*

*SVP - OCB*

### Updates about Help Section

As per the changes and introduction of new functionalities on GST Portal, amendments and addition of following artefacts were done in Help section of GST Portal:

#### User Manual / FAQs

- Composition Levy, FORM GST CMP 02
- LUT
- Refund on account of Supplies made to SEZ Unit, SEZ Developer

#### CBTs

- Applying for provisional Assessment & Taking Actions
- Filing Intimation of Voluntary Payment (Form GST DRC 03)
- Payment on Voluntary Basis

User manual and FAQs can be accessed by taxpayers at GST portal by following the path mentioned below:

<https://www.gst.gov.in/help/helpmodules/>

## ***New Functionalities on GST Portal (February 2019)***

No	Module / Area	FORM/ Heading	FORM Components/Details
1	GST Practitioner	Preparation of Form GST RFD-11 by GSTP, on behalf of taxpayer	<p>Tax payers can now select a GST Practitioner to prepare Letter of Undertaking, in Form GST RFD-11, to be filed by them. The GSTP can save draft of the LUT application. The taxpayer and GSTP would be able to work on the saved drafts of the application, saved by either of them.</p> <p><i>(refer Rule 96A of the CGST Rules, 2017 &amp; Form GST RFD-11)</i></p>
2	Appeals and Revision	Auto Approval of Appeal filed by Tax payer or Tax Department	<ul style="list-style-type: none"> <li>• Application for appeal has to be submitted by the Appellant (Taxpayer or Tax Department) to the First Appellate Authority. The appellant also needs to submit certified copies within &lt;7&gt; days from the date of application or within the time limit allowed. The Appellate Authority may either admit the appeal by issuing Final Acknowledgement or reject the application.</li> <li>• In case Appellate Authority fails to issue final acknowledgment to the appellant within stipulate time, then a system generated Final Acknowledgement will now be issued to the appellant with a remarks “subject to validation of certified copies”.</li> </ul>
3	Return	Removal of validation of 2% in Form GSTR-7	<ul style="list-style-type: none"> <li>• At the time of filing of Form GSTR 7, as of now, system checks if total amount deducted is 2% of the taxable value or not.</li> <li>• This check in table 3 and 4 in Form GSTR-7 is removed now. TDS Deductor will be free to report any value under CGST, SGST or IGST columns. System will not check if the amount reported is 2% of the amount paid to the deductee or not and if the CGST and SGST amount are deducted equally or not. Same is implemented in offline utility also.</li> </ul>
4	Return	Population of Data from EWB System into Form GSTR-1	<ul style="list-style-type: none"> <li>• At the time of generating e-Way Bill for outward supply, taxpayers enters the detail of outward supplies such as invoice number, date, Quantity, Value, Tax, HSN code, and Consignee GSTIN etc.</li> <li>• Taxpayers can now easily import these details of outward supply invoices, as indicated in the-Way Bill, at the time of preparation of Form GSTR-1, by clicking the "Import EWB Data" button, on the GST Portal.</li> <li>• On the GST Portal, the "Import EWB Data" button has been added in the following tiles of the Form GSTR-1 page : <ul style="list-style-type: none"> <li>➤ 4A, 4B, 4C, 6B, 6C - B2B Invoices</li> <li>➤ 5A, 5B - B2C (Large) Invoices</li> <li>➤ 12 - HSN-wise-summary of Outward Supplies</li> </ul> </li> <li>• The FAQs and Manual for Importing Invoices from e-Way Bill System into Form GSTR-1 is available at help section on GST Portal.</li> </ul>

## Webinars

Following webinars were conducted in month of February 2019:

### Application for Withdrawal Of Summary Assessment Order (Hindi)

1. Conditions in which Summary Assessment can be issued.
2. Apply for withdrawal of Summary Assessment order
3. Other new features at GST Portal



Application for Withdrawal Of Summary Assessment Orde...

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### Filing Reply to Demand Notice at GST portal (DRC-06) (Hindi, English)

- Issue of Demand Notice
- Applicability of Section 73 & 74 , Overview
- Overview of process of Adjudication
- How to view Notice at GST portal (Live Demo)
- How to Reply the Notice at GST Portal (DRC-06) (Live Demo)
- How to View the Order issued by Tax Official (Live Demo)



Filing Reply to Demand Notice (DRC-06) on GST...

1.9K views • 1 week ago

### Action on TDS/TCS credit details by Deductee at GST portal (Hindi, English)

- Where to view details of TDS/ TCS by Deductee
- Process for taking Action on TDS/TCS Details
- Effect of Rejection of TDS/TCS details by Deductee
- Effect of Acceptance of TDS /TCS details
- Generating and downloading GSTR 7A Certificate



Action on TDS TCS credit details by Deductee at GST...

4.4K views • 2 months ago

### Importing Invoice details from EWB System into Form GSTR-1 (Hindi, English)

- How to import invoice details from E Way Bill System to Form GSTR 1
- How to prepare GSTR 1 using invoice details from E Way Bill System



(HINDI) Importing Invoice Details from E-Way Bill...

2K views • 2 weeks ago

Recording of the webinars is available on the GSTN YouTube channel.

<https://www.youtube.com/c/goodsandservicestaxnetwork>

The webinars can also be accessed through the YouTube channel of Digital India learning.

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